



BOARD OF SUPERVISORS

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Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

November 5, 2003

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

A handwritten signature in dark ink, appearing to read "Thomas L. Garthwaite", is written over the printed name and title.

SUBJECT: **NOTIFICATION OF DEPARTMENT OF HEALTH SERVICES USE OF  
DELEGATED AUTHORITY TO ACCEPT CENTERS FOR DISEASE  
CONTROL (CDC) NOTICE OF COOPERATIVE AGREEMENT (GRANT  
NUMBER U66/CCU911165-10)**

This is to advise you that the Department of Health Services (DHS or Department) will exercise its delegated authority, as approved by the Board of Supervisors on February 18, 2003 (see attached Board letter) authorizing the Director, or his designee, to accept Notice of Cooperative Agreement amendments for Fiscal Year (FY) 2003-04 from the CDC for up to a maximum of \$350,000 to support the DHS' Active Varicella Surveillance and Epidemiologic Studies Project.

Accordingly, the Department will accept CDC's Notice of Cooperative Agreement (NCA) Grant Number U66/CCU911165-10 in the amount of \$263,802.

If you have any questions or require additional information, please let me know.

TLG:gti  
Wp60/Delegate/12-24  
Enclosure(s)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors